

ORDINANCE NO.:

43-2022

7-0

ef. May 9, 2022

SPONSORED BY:

Cosponsored

MAYOR MATTHEW A. BURKE

Clmn: Vaughn

AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR OR HIS DESIGNEE TO AMEND THE CURRENT CONTRACT ON BEHALF OF THE CITY OF GARFIELD HEIGHTS WITH MERITECH, INC. FOR THE PURCHASE AND MAINTENANCE OF AN ADDITIONAL COLOR COPIER

WHEREAS, In Ordinance Nos. 72-2014 and 06-2020, the City of Garfield Heights contracted with Meritech, Inc. for the leasing of office equipment including, but not limited to, multi-function copiers, B&W laser printers and color printers, and

WHEREAS, In Ordinance No. 19-2021, the City of Garfield Heights contracted with Meritech, Inc. and received brand new equipment including maintenance at a cost of \$1,895.00 per month for a term of sixty (60) months which began on March 1, 2021, and

WHEREAS, currently, the City wishes to amend the aforementioned contract for the purposes of purchasing/leasing one (1) additional color copier (Kyocera Taskalfa 3554ci) at the cost of \$6.79 per month for the remainder of the contract (approximately \$325.00 in total).

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Garfield Heights, Ohio that:

SECTION 1. The Mayor or his designee is hereby authorized and directed to amend the current lease agreement on behalf of the City of Garfield Heights with Meritech, Inc. (attached hereto as Exhibit A and incorporated as if fully written within) to include an additional color copier (Kyocera Taskalfa 3554ci) at an approximate total cost of \$325.00.

SECTION 2. Those provisions contained in all previous Meritech, Inc. agreements and the ordinances associated with said agreements which are inconsistent with the provisions in this Ordinance and the supplement identified herein as Exhibit A are hereby repealed from and after the effective date of this Ordinance.

SECTION 3. The Finance Director is hereby authorized and directed to issue her vouchers for the City, to be charged to the appropriate fund for the purposes set forth in Section 1 hereof.

SECTION 4. Council declares this Ordinance to be an emergency necessary for the preservation of the welfare of the citizens of the City of Garfield Heights; this Ordinance shall take effect immediately upon its passage and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: May 9, 2022

APPROVED: Matthew A. Burke

MAYOR

Thomas J. Vaughn

PRESIDENT OF COUNCIL

ATTEST: Lottie Overly

CLERK OF COUNCIL

EFFECTIVE DATE: May 9, 2022



MERITECH

TECHNOLOGY TO EMPOWER YOUR BUSINESS

Cleveland Headquarters: 4577 Hinckley Industrial Parkway, Cleveland, OH 44109

Valley View Branch: 8111 Rockside Road, Valley View, OH 44125

Akron Branch: 440 Grant Street, Akron, OH 44311

216-459-8333 | Fax: 216-459-0910 | www.meritechinc.com

CUSTOMER ORDER FORM

Ship to: **City of Garfield Hts. - Law Dept.**
Address: **5407 Turney Rd**
City: **Garfield Hts.**
State: **Ohio** Zip: **44125**
Phone: **216-475-1100**
Fax: _____
Key Op Contact: **Bruce Hobson** Email: **bhobson@ga**

Key Op Contact: **Bruce Hobson** Email: **bhobson@garfieldheights.org** Fed Tax ID #: **34-6001195**

Lease Term	Payment excludes sales tax	Additional Information	Equipment Pick Up		
36 months			Model / ID #	buyout lease 5003 ID	
39 months				#10227.	
48 months	\$325.93	***47 month co-terminus lease	Leasing Co:		
60 months		add this mfp to the base charge of 30,000	Buyout	Yes <input type="checkbox"/>	No <input type="checkbox"/>
63 months		black impressions***			

Image Management Agreement

Base:	B&W Allowance:	Color Allowance:	Term: Monthly	Overage B&W: .005	Overage Color:
Payment includes	B&W Images per month		Overages billed Monthly	at \$	per B&W Image
Payment includes	Color Images per month		Overages billed Monthly	at \$ see below	per Color Image

Qty.	Supplies	Price	Total
	Toner / Image Unit	color cpc is .03 (0%-6%), .04 (6.1%-18%), .05(18.1% and higher), TIERED color pricing.	
	Staples		

****Remote Meter Reading: (Please Initial)**

Acceptance

Decline

Sales Rep:	<u>Kelly Clause</u>
Install Date:	<u>asap</u>
Authorized By:	<hr/>
Signature:	<hr/>
Title:	<hr/>
Email:	<hr/>
Date:	<hr/> P.O. # <hr/>

Subtotal	
Technical Installation/Training	\$495.00
Network Connectivity Fee (Up to 3 workstations)	\$295.00
Over 3 Workstations Networked x \$25.00 each	
Total Amount of Order	
Sales Tax	0
Less Deposit	
BALANCE	

Purchaser agrees to purchase/lease items described above in accordance with the terms hereof. Purchaser shall execute any documents and take any action necessary to complete any lease transaction described above and acknowledge that the lessor of the equipment may be a third party leasing company. Purchaser understands that Meritech is not bound by any written or oral representations made by its salesperson, which do not reflect on the face of the order. This order is firm and binding and may not be revoked by the purchaser. This order is not binding on Meritech until accepted and signed by ap authorized Meritech officer.

Meritech Auth. Signature:

By authorizing this agreement, customer agrees to all Terms and Conditions of the Image Management Agreement so listed on the reverse side of this order.
THIS IS A NON-CANCELABLE CONTRACT: Prices and policies are subject to change without notice. www.meritech.com

www.meritechinc.com



ORDINANCE NO.: 44-2022

7-0
eff 5-9-2022

SPONSORED BY: MAYOR MATTHEW A. BURKE

AN EMERGENCY ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO DO ALL THINGS NECESSARY TO PARTICIPATE IN THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORSD) PROGRAM(S), FOR THE EAST 126th STREET AND WOLF CREEK INTERCEPTOR RELOCATION PROJECT, INCLUDING, BUT NOT LIMITED TO EXECUTING ANY AND ALL APPLICATIONS, AGREEMENTS AND /OR CONTRACTS AS MAY BE REQUIRED BY THE NEORSD IN ORDER TO SECURE THE GRANT FUNDS REQUESTED, PER THE APPLICATION AS PREPARED BY CITY ENGINEER DAVID KROCK.

WHEREAS, The current condition of the sanitary sewer and storm sewer lines, located adjacent to Wolf Creek that runs parallel to East 126th Street, are undersized and have deteriorated to a point that it has been determined to cause environmental and public health concerns, and

WHEREAS, the sanitary and storm sewer lines which are currently adjacent to Wolf Creek will be relocated to East 126th Street

WHEREAS, the sanitary and storm sewer relocation will improve the health and safety of the residents in the area and is eligible for funding through the Northeast Ohio Regional Sewer District Program(s), and

WHEREAS, the City of Garfield Heights wishes to make an application for grant funding for this project to the Northeast Ohio Regional Sewer District.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GARFIELD HEIGHTS, OHIO, THAT:

SECTION 1. The Mayor is hereby authorized and directed to do all things necessary to participate in the Northeast Ohio Regional Sewer District Program(s), for the East 126th Street and Wolf Creek Interceptor Relocation Project, including, but not limited to executing any and all applications, agreements and/or contracts as may be required by the Northeast Ohio Regional Sewer District, in order to secure the funds requested, as prepared by City Engineer, David Krock.

SECTION 2. Council declares this Ordinance to be an emergency measure necessary for the preservation of the public health, safety and welfare; therefore, this Ordinance shall be in full force and effect immediately upon the adoption by Council and approval by the Mayor; otherwise from and after the earliest period allowed by law.

PASSED: May 9, 2022

APPROVED: Matthew A. Burke
MAYOR

ATTEST: Lottie Overly
CLERK OF COUNCIL

Thomas J. Vayh
PRESIDENT OF COUNCIL

EFFECTIVE DATE: May 9, 2022

ORDINANCE NO.:

45-2022

7-0
eff 5-9-2022

SPONSORED BY:

MAYOR MATTHEW A. BURKE

AN EMERGENCY ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO DO ALL THINGS NECESSARY TO PARTICIPATE IN THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORSD) PROGRAM(S), FOR THE MARTIN LUTHER KING JR. BOULEVARD SEWER SEPARATION PROJECT, INCLUDING, BUT NOT LIMITED TO EXECUTING ANY AND ALL APPLICATIONS, AGREEMENTS AND /OR CONTRACTS AS MAY BE REQUIRED BY THE NEORSD IN ORDER TO SECURE THE GRANT FUNDS REQUESTED, PER THE APPLICATION AS PREPARED BY CITY ENGINEER DAVID KROCK.

WHEREAS, The current condition of the sanitary sewer and storm sewer lines, located at Martin Luther King Jr. Boulevard, are undersized and have deteriorated to a point that it has been determined to cause flooding of the resident's basements, and

WHEREAS, Martin Luther King Jr. Boulevard will have the sanitary and storm sewer lines repaired and replaced as needed and

WHEREAS, the sanitary and storm sewer repair, will improve the health and safety of the residents in the area and is eligible for funding through the Northeast Ohio Regional Sewer District Program(s), and

WHEREAS, the City of Garfield Heights wishes to make an application for grant funding for this project to the Northeast Ohio Regional Sewer District.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GARFIELD HEIGHTS, OHIO, THAT:

SECTION 1. The Mayor is hereby authorized and directed to do all things necessary to participate in the Northeast Ohio Regional Sewer District Program(s), for the Martin Luther King Jr. Boulevard Sewer Separation Project, including, but not limited to executing any and all applications, agreements and/or contracts as may be required by the Northeast Ohio Regional Sewer District, in order to secure the funds requested, as prepared by City Engineer, David Krock.

SECTION 2. Council declares this Ordinance to be an emergency measure necessary for the preservation of the public health, safety and welfare; therefore, this Ordinance shall be in full force and effect immediately upon the adoption by Council and approval by the Mayor; otherwise from and after the earliest period allowed by law.

PASSED: May 9, 2022

APPROVED: Matthew A. Burke
MAYOR

ATTEST: Lottie Overly
CLERK OF COUNCIL

Thomas J. Vayh
PRESIDENT OF COUNCIL

EFFECTIVE DATE: May 9, 2022

7-0
ORDINANCE NO.: 46-2022
eSS 5-9-2022

SPONSORED BY: MAYOR MATTHEW BURKE

AN EMERGENCY ORDINANCE AUTHORIZING AND DIRECTING DAVID KROCK, CITY ENGINEER, TO PER OHM ADVISORS, PROPOSAL, ATTACHED HERETO AS EXHIBIT "A", TO COMPETITIVELY BID FOR THE MULTI-STREET RECONSTRUCTION & WATERLINE REPLACEMENT PROJECT – PHASE 6 – TINKERS CREEK AND AUTHORIZING THE PAYMENT OF COSTS FOR THIS PROJECT, WHICH COSTS WILL BE FUNDED THROUGH THE CLEVELAND WATER DEPARTMENT

Whereas, the current condition of the waterlines at Tinkers Creek Apartments meets the current requirements of the Cleveland Water Department's waterline replacement guidelines, and

Whereas, the Cleveland Water Department has supplied the Tinkers Creek plans and specifications for bidding, and

Whereas, the Cleveland Water Department has agreed to pay 100% of the cost to install a new watermain at the Tinkers Creek Apartments, and

Whereas, the City Engineer, David Krock, has prepared an estimate of the engineering tasks and construction tasks for this project, and

Whereas, upon the opening and tabulation of the Public Bid process all construction bids received will be brought before the Board of Control for final approval.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GARFIELD HEIGHTS, OHIO, THAT:

SECTION 1. The City Engineer, David Krock, is hereby authorized and directed to, per the OHM Advisors Proposal, attached hereto as Exhibit "A", to competitively bid for the Multi-Street Reconstruction & Waterline Replacement Project – Phase 6 - Tinkers Creek and authorizing the payment of the costs for this project, which costs will be funded through the Cleveland Water Department.

SECTION 2. Upon compilation and tabulation of the bids received for the project, the City Engineer, David Krock, shall present such tabulation to the Board of Control for approval of the required contracts.

SECTION 3. The Finance Director is hereby authorized and directed to issue vouchers of the City for the purposes stated in Section 1. hereof, to OHM Advisors for the engineering and construction tasks, costs of the project in an amount not to exceed \$15,000 dollars, and further to the awarded contractor(s) for the construction costs associated with this project in an amount not to exceed \$131,000, upon the approval of the Board of Control, said vouchers to be charged to the appropriate fund, which costs will be funded through the Cleveland Water Department.

SECTION 4. Council declares this Ordinance to be an emergency measure necessary for the preservation of the public health, safety and welfare; therefore, this Ordinance shall be in full force and effect immediately upon the adoption by Council and approval by the Mayor; otherwise from and after the earliest period allowed by law.

PASSED: May 9, 2022

APPROVED: Matthew A. Bick

MAYOR

Thomas J. Vangler

PRESIDENT OF COUNCIL

ATTEST: Lottie Overly EFFECTIVE DATE: May 9, 2022

CLERK OF COUNCIL

April 22, 2022

City of Garfield Heights
Mayor Matt Burke
5407 Turney Road
Garfield Heights, OH 44125

RE: Multi Street Reconstruction – Phase VI, Tinkers Creek
Location: City of Garfield Heights
Proposal #20365A

Dear Mayor Burke:

The following scope of services, price proposal, and project schedule which represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

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Clarifications and Assumptions	4
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Sincerely,

OHM Advisors

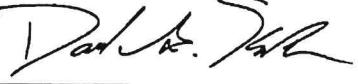


Thomas Tucker, PE, PS
Manager of Akron
Thomas.tucker@ohm-advisors.com
D: 330.913.1063

Authorization to Proceed

Signature	Date
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Printed Name	Title
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David G. Krock, PE

Vice President
David.krock@ohm-advisors.com
D: 330.350.0521

OHM Advisors:
6001 EUCLID AVENUE SUITE 130
CLEVELAND OHIO 44103



Project Understanding

Plans as provided by the Cleveland Water Department for the Tinker's Creek Water Main Replacement will be incorporated into the Multi-Street Reconstruction Phase VI Project for bidding. Construction services will be provided during construction of said project.

Scope of Services – Engineering Tasks

Task #151 Bidding and Contract Documents

- The following services are included in the fee shown:
 - Preparation of bid documents including legal advertisement, instructions to bidders, bid forms, contract forms and affidavits, prevailing wage forms, EEO forms, scope of work, schedule, and other Owner forms and requirements to be added to the public bidding process.
 - These documents will be 100% complete, ready for bidding of the Public Project.
 - Bid books will be made available for purchasing by bidders

Task #152 Bid Process, Review, & Award

- The following services are included in the fee shown:
 - Addendums/Clarifications
 - This activity is necessary to provide written explanation to all bidders for any questions regarding the bid documents and plans.
 - Depending upon the size and complexity of the project, multiple addendums/clarifications may be required for the project.
 - OHM will prepare addendums/clarifications and any necessary supporting documents and distribute to plan holders.
 - Post-Bid Activities
 - Evaluation of bids and contractor qualifications
 - Pre-Award Meeting to review all bid items with apparent low bidder
 - Recommendation of Award to the Owner
 - Contract Documents
 - OHM will prepare (3) three copies of contract documents for execution, bonding, insurance, etc.
 - OHM will prepare the notice of commencement for signature(s)

OHM Advisors

6001 EUCLID AVENUE SUITE 130
CLEVELAND OHIO 44103

T 216.865.1335 OHM-Advisors.com



Scope of Services – Construction Task

Task #176 Construction Services

- The following services are included in the fee shown:
 - Coordination with Contractor, Utilities, Safety Forces, Residents, and Businesses
 - Prepare daily inspection reports
 - Regular progress meetings with contractor
 - Inspection and testing services
 - Response to RFIs (request for information) from contractor
 - Review of pay requests and recommendations for payment
 - Negotiation of Change Orders
 - Prevailing Wage Verification
 - Coordination of Funding Reimbursements
 - Staffing will include the following:
 - Construction Inspector: On-Site during all working hours of construction
 - Field Client Representative: On-site weekly reviews with construction inspector, and Off-Site Coordination via phone with Inspector, Contractors, Owner, and Construction Manager
 - Construction Manager: On-site Reviews as needed/Off-Site Coordination with Inspector, Contractors, and Owner where possible via phone to control costs
 - Construction Engineer: Involved on an as-needed basis to facilitate field decisions and design-related issues.
 - Construction Administrative Assistant: Coordination of all documentation from pre-construction, contracts, pay requests, and close-out documents.
 - Typical Weekly Staffing for a 40-hour/week construction project is approx.:
 - Construction Inspector: 40 Hours
 - Field Client Representative: 8 Hours
 - Construction Manager: 4 Hours
 - Construction Engineer: 1 Hour
 - Construction Admin: 2 Hours
 - Total Budget Cost per 40-hour week Project = \$ 5,200
- Total Cost is therefore directly related to the time duration of the construction project.



Price Proposal

#	<i>Engineering Tasks</i>	<i>Fee</i>
Task #151	<i>Bidding & Contract Documents</i>	\$2,500
Task #152	<i>Bid Process Review & Award</i>	\$2,500
	<i>Subtotal =</i>	\$ 5,000
#	<i>Construction Task</i>	<i>Fee</i>
Task #176	<i>Construction Services</i>	\$10,000
	<i>Subtotal =</i>	\$10,000
	<i>Grand Total =</i>	\$ 15,000

Clarifications and Assumptions

- Our Proposal was prepared based on the following assumptions:
 - If additional labor effort or change in schedule is required beyond described herein, OHM Advisors will negotiate an amendment with the City of Garfield Heights. OHM Advisors will not proceed with additional services without written authorization to proceed from the City of Garfield Heights.
 - Meetings shall be conducted in accordance with the Scope of Services as described herein. Additional meetings, not described within our Scope of Services, shall be considered additional services, and will be billed on an hourly basis under the Additional As-Needed Services Allowance upon agreement with the City of Garfield Heights.

Client Responsibilities

- City of Garfield Heights will provide a single point of contact to OHM Advisors who is knowledgeable about the project needs and desired outcomes
- City of Garfield Heights will provide the following, if available, to assist us with the project: (prior as-builts and existing plans, plat maps, site surveys indicating site boundaries, exiting topography, access to structures, easements and utility line information, utility availability, building information, etc.

Standard Terms & Conditions

The Standard Terms and Conditions contained in the Annual Engineer contract (as approved by Council Legislation) shall also apply to this contract.

OHM Advisors

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CLEVELAND OHIO 44103

T 216.865.1335

OHM-Advisors.com