NOTICE OF COUNCIL MEETING

Please be advised the regular meeting of Garfield Heights City Council will take place as scheduled on March 23, 2020. However, due to the COVID-19 outbreak, the meeting will be held by telephone conference. In order to be as transparent as possible and comply with the Ohio Open Meetings Law, individuals can attend the meeting by telephone. Any individual who wishes to listen to the council meeting can dial the number and enter the code set forth below. In order to conduct the meeting in an efficient and orderly manner, we are requesting individuals who call in to do the following:

1. Please place your telephone on **mute** when you are listening to the meeting. This will avoid background noise and a general disruption of the council meeting.
2. Please submit any questions you may have, in advance, to your council person by email. All council member’s email addresses are available on the website for the City of Garfield Heights.

The meeting is scheduled as follows:

- 6:30 p.m. Council Caucus
- 6:45 p.m. Board of Control
- 7:00 p.m. Council Meeting

We are also asking that anyone who wishes to listen to the meeting join the telephone conference by 6:55 p.m. so as to avoid interruptions.

The telephone number and code are as follows:

**216-475-1100 ext. 1113**
**Access Code: 39988783 and then "#"**

We appreciate your understanding and anticipate your cooperation.

Mayor Vic Collova and Garfield Heights City Council